



AGENDA

OVERVIEW AND SCRUTINY BUSINESS PANEL

Date: TUESDAY, 5 MAY 2020 at 7.00 pm

**Microsoft Office Teams
Civic Suite
Lewisham Town Hall
London SE6 4RU**

**Enquiries to: Jasmine Kassim 0208 3149327
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MEMBERS

Councillor Bill Brown	Chair of Overview & Scrutiny Committee	L
Councillor Sakina Sheikh	Vice Chair of Overview & Scrutiny Committee	Labour Co-op
Councillor Peter Bernards	Chair of Housing Select Committee	L
Councillor Juliet Campbell	Chair of Safer Stronger Communities Select Committee	L
Councillor Patrick Codd	Labour Group Representative	L
Councillor Liam Curran	Chair of Sustainable Development Select Committee	Labour Co-op
Councillor Jim Mallory	Chair of Public Accounts Select Committee	L
Councillor Joan Millbank	Labour Group Representative	L
Councillor John Muldoon	Chair of Healthier Communities Select Committee	Labour Co-op
Councillor Luke Sorba	Chair Children and Young People Select Committee	L

Members are summoned to attend this meeting

**Kim Wright
Chief Executive
Lewisham Town Hall
Catford
London SE6 4RU
Date: Monday, 27 April 2020**



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The public are welcome to attend our committee meetings, however occasionally committees may have to consider some business in private. Copies of reports can be made available in additional formats on request.

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Lewisham



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Agenda Item 1

OVERVIEW & SCRUTINY BUSINESS PANEL		
Report Title	Minutes	
Key Decision		Item No. 1
Ward	All	
Contributors	Chief Executive	
Class	Part 1	Date: 5 May 2020

Recommendation

It is recommended that the minutes of that part of the meeting of the Overview and Scrutiny Business Panel which was open to the press and public, held on 25 February 2020 be confirmed and signed (copy attached).

Agenda Item 2

OVERVIEW AND SCRUTINY BUSINESS PANEL		
Report Title	Declarations of Interests	
Key Decision		Item No. 2
Ward		
Contributors	Chief Executive	
Class	Part 1	Date: 5 May 2020

Declaration of interests

Members are asked to declare any personal interest they have in any item on the agenda.

Personal interests

There are two types of personal interest :-

- (a) an interest which you must enter in the Register of Members' Interests*
- (b) an interest where the wellbeing or financial position of you, (or a "relevant person") is likely to be affected by a matter more than it would affect the majority of inhabitants of the ward or electoral division affected by the decision.

*Full details of registerable interests appear on the Council's website.

("Relevant" person includes you, a member of your family, a close associate, and their employer, a firm in which they are a partner, a company where they are a director, any body in which they have securities with a nominal value of £25,000 and (i) any body of which they are a member, or in a position of general control or management to which they were appointed or nominated by the Council, and (ii) any body exercising functions of a public nature, or directed to charitable purposes or one of whose principal purpose includes the influence of public opinion or policy, including any trade union or political party) where they hold a position of general management or control,

If you have a personal interest you must declare the nature and extent of it before the matter is discussed or as soon as it becomes apparent, except in limited circumstances. Even if the interest is in the Register of Interests, you must declare it in meetings where matters relating to it are under discussion, unless an exemption applies.

Exemptions to the need to declare personal interest to the meeting

You do not need to declare a personal interest where it arises solely from membership of, or position of control or management on:

- (a) any other body to which you were appointed or nominated by the Council
- (b) any other body exercising functions of a public nature.

In these exceptional cases, unless your interest is also prejudicial, you only need to declare your interest if and when you speak on the matter .

Sensitive information

If the entry of a personal interest in the Register of Interests would lead to the disclosure of information whose availability for inspection creates or is likely to create a serious risk of violence to you or a person living with you, the interest need not be entered in the Register of Interests, provided the Monitoring Officer accepts that the information is sensitive. Where this is the case, if such an interest arises at a meeting, it must be declared but you need not disclose the sensitive information.

Prejudicial interests

Your personal interest will also be prejudicial if all of the following conditions are met:

- (a) it does not fall into an exempt category (see below)
- (b) the matter affects either your financial interests or relates to regulatory matters - the determining of any consent, approval, licence, permission or registration
- (c) a member of the public who knows the relevant facts would reasonably think your personal interest so significant that it is likely to prejudice your judgement of the public interest.

Categories exempt from being prejudicial interest

- (a) Housing – holding a tenancy or lease with the Council unless the matter relates to your particular tenancy or lease; (subject to arrears exception)
- (b) School meals, school transport and travelling expenses; if you are a parent or guardian of a child in full time education, or a school governor unless the matter relates particularly to the school your child attends or of which you are a governor;
- (c) Statutory sick pay; if you are in receipt
- (d) Allowances, payment or indemnity for members
- (e) Ceremonial honours for members
- (f) Setting Council Tax or precept (subject to arrears exception)

Effect of having a prejudicial interest

If your personal interest is also prejudicial, you must not speak on the matter. Subject to the exception below, you must leave the room when it is being discussed and not seek to influence the decision improperly in any way.

Exception

The exception to this general rule applies to allow a member to act as a community advocate notwithstanding the existence of a prejudicial interest. It only applies where members of the public also have a right to attend to make representation, give evidence or answer questions about the matter. Where this is the case, the member with a prejudicial interest may also attend the meeting for that purpose. However the member must still declare the prejudicial interest, and must leave the room once they have finished making representations, or when the meeting decides they have finished, if that is earlier. The member cannot vote on the matter, nor remain in the public gallery to observe the vote.

Prejudicial interests and overview and scrutiny

In addition, members also have a prejudicial interest in any matter before an Overview and Scrutiny body where the business relates to a decision by the Executive or by a committee or sub committee of the Council if at the time the decision was made the member was on the Executive/Council committee or sub-committee and was present when the decision was taken. In short, members are not allowed to scrutinise decisions to which they were party.



Overview & Scrutiny Business Panel

Overview & Scrutiny Business Panel: Scrutiny of the Council's COVID-19 Response

Date: 5th May 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive

Outline and recommendations

The Overview & Scrutiny Business Panel is responsible for exercising call in of decisions and ensuring a coordinated programme of scrutiny.

On 30th April, the Council Urgency Committee agreed a programme of Council meetings in light of the Council's focus on responding to the immediate challenges of COVID-19. Given the critical and cross-cutting nature of the Council's response (focused on critical services, such as social care, housing and bereavement) the calendar of meetings allows for scrutiny of the response to be carried out by monthly meetings of the Overview & Scrutiny Business Panel.

This report outlines the approach of a standing COVID-19 agenda item and supporting processes to support effective scrutiny at this time. Members of the Overview & Scrutiny Business Panel are recommended to agree this approach.

The Overview & Scrutiny Business Panel is recommended to:

- Agree the approach outlined in section 5 of this report

Timeline of engagement and decision-making

20th April 2020: All-member briefing

30th April 2020: Council Urgency Committee - agrees a calendar of meetings in light of the COVID-19 impact on the Council calendar and decision making processes.

1. Summary

- 1.1. The purpose of this report is to provide more detail about how scrutiny of the Council's COVID-19 response will work in practice, following agreement at Council Urgency

Committee that this should be delivered by monthly meetings of the Overview & Scrutiny Business Panel. The proposed approach includes the establishment of (and suggested content for) a standing COVID-19 agenda item and processes for members to request information or ask questions at meetings.

2. Recommendations

2.1. The Overview & Scrutiny Business Panel is recommended to:

- Agree the approach outlined in section 5 of this report

3. Policy Context

3.1. The recommendations of this report are consistent with all the Council's corporate priorities (as outlined in the Corporate Strategy 2018-22) as the need to protect the health and wellbeing of all our residents (particularly the most vulnerable) at the current time underpins the delivery of every commitment within the strategy. However, the recommendations are particularly relevant under the priority of:

- *Delivering and defending: health, social care and support* – ensuring everyone receives the health, mental health, social care and support services they need

3.2. In addition, the recommendations are consistent with the Coronavirus Act (2020) which sets out the temporary emergency measures that enable public bodies, such as local authorities, the NHS and police to respond to the COVID-19 outbreak. These measures are wide-ranging and involve the establishment of new powers and duties as well as changes to existing powers and duties.

4. Background

4.1. As agreed at Council Urgency Committee on 30th April 2020, the Overview & Scrutiny Business Panel (OSBP) will meet monthly to review any key decisions requested by members (and potentially exercise call-in). They will also undertake some proportionate pre-decision scrutiny and maintain oversight of the Council's COVID-19 response (until August 2020 in the first instance).

4.2. The Council's Constitution provides at Article 6.8.b that where a particular issue would fall within the remit of more than one Overview & Scrutiny Select Committee, the Overview & Scrutiny Business Panel may decide on the allocation to a Select Committee or reserve the matter to itself for consideration. Perhaps more than any other matter, the Council's response to COVID-19 cuts across the remit of Overview & Scrutiny Select Committees and it can therefore be scrutinised by the Overview & Scrutiny Business Panel.

4.3. The proposed approach for oversight of the Council's COVID-19 response (see section 5) is in line with guidance from the Centre for Public Scrutiny (CfPS). It is intended to strike a balance between allowing timely, transparent and well-scrutinised decisions to be made and ensuring that resources remain focused on delivering critical services at this challenging time. Members were briefed about the proposed approach on 20th April 2020.

5. Proposed approach

5.1. It is suggested that all formal scrutiny activity is channelled through the Overview & Scrutiny Business Panel at this time and that it receives a COVID-19 update (ordinarily presented by the Chief Executive or Council GOLD) as a standing item on each agenda. The purpose of this standing item will be to provide members (and any members of the public observing the meeting virtually) with a high-level strategic overview of and assurance about the Council's response to COVID-19.

- 5.2. The anticipated content of the agenda item is outlined in section 5.3. In line with guidance from the CfPS, it is suggested that OSBP's approach and focus when addressing this item is:
- 'How can our intervention have a tangible, positive outcome right now?'
 - 'How can our support to the operational response be immediate?'
 - 'How can we shed light on decisions and, by doing so, make those decisions better?'

Item content

- 5.3. The COVID-19 item on each agenda should include:
- A summary of the overall regional/local system response to COVID-19
 - Any key developments since the last update
 - An overview and update on the Council response in relation to critical services
 - Scope for member input and community feedback to the operational response

Practical considerations

- 5.4. In order to ensure that scrutiny of the COVID-19 response by the Overview & Scrutiny Business Panel strikes a balance between allowing timely, transparent and well-scrutinised decisions to be made and ensuring that resources remain focused on delivering critical services at this challenging time, it is further suggested that the following protocol should apply:
- The information presented under this item will be primarily drawn from existing information and data considered by Council GOLD
 - Any member requests for additional specific information (in the context of enabling them to deliver their responsibilities as outlined above) should be provided to the Overview & Scrutiny Manager no later than 10 working days prior to the Business Panel meeting. Whilst information requested will be provided where possible/appropriate, it should be noted that monthly all-member briefings are also taking place, which may provide a more appropriate channel for general enquiries
 - The Select Committee Chairs sitting on the Overview & Scrutiny Business Panel consult their committee members on matters within the update report that relate to their committee's remit and, along with other Business Panel members if they wish, prepare questions to submit in advance to the Chair, copying in the Overview & Scrutiny Manager. The scrutiny team can support Select Committee chairs with consulting with their respective committee members if required.
 - The Chair, supported by the Overview & Scrutiny Manager, will collate the questions/comments and provide them to the Chief Executive/Council GOLD by 10am the day before the meeting
 - Submitting questions in advance of the meeting will not preclude Business Panel members from asking additional questions at the meeting, but will assist in its smooth running and ensure that (where possible) information is available at the meeting to respond to key questions
 - Any matters within the report relating to the provision of Education services will be discussed at an Overview & Scrutiny Education Business Panel (to be called on the rising of OSBP)

6. Financial implications

6.1. There are no specific financial implications arising from this report.

7. Legal & equalities implications

7.1. The Council's Constitution provides at Article 6.8.b that where a particular issue would fall within the remit of more than one Overview & Scrutiny Select Committee, the Overview & Scrutiny Business Panel may decide on the allocation to a Select Committee or reserve the matter to itself for consideration. Perhaps more than any other matter, the Council's response to COVID-19 cuts across the remit of Overview & Scrutiny Select Committees and it can therefore be scrutinised by the Overview & Scrutiny Business Panel.

7.2. The Equality Act 2010 (the Act) introduced a public sector equality duty (the equality duty or the duty). It covers the following protected characteristics: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

7.3. In summary, the Council must, in the exercise of its functions, have due regard to the need to:

- eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- advance equality of opportunity between people who share a protected characteristic and those who do not
- foster good relations between people who share a protected characteristic and those who do not

7.4. It is not an absolute requirement to eliminate unlawful discrimination, harassment, victimisation or other prohibited conduct, or to promote equality of opportunity or foster good relations between persons who share a protected characteristic and those who do not. It is a duty to have due regard to the need to achieve the goals listed in the paragraph above.

7.5. The weight to be attached to the duty will be dependent on the nature of the decision and the circumstances in which it is made. This is a matter for members, bearing in mind the issues of relevance and proportionality. They must understand the impact or likely impact of the decision on those with protected characteristics who are potentially affected by the decision. The extent of the duty will necessarily vary from case to case and due regard is such regard as is appropriate in all the circumstances.

7.6. The Equality and Human Rights Commission has issued Technical Guidance on the Public Sector Equality Duty and statutory guidance entitled "Equality Act 2010 Services, Public Functions & Associations Statutory Code of Practice". The Council must have regard to the statutory code in so far as it relates to the duty and attention is drawn to Chapter 11 which deals particularly with the equality duty. The Technical Guidance also covers what public authorities should do to meet the duty. This includes steps that are legally required, as well as recommended actions. The guidance does not have statutory force but nonetheless regard should be had to it, as failure to do so without compelling reason would be of evidential value. The statutory code and the technical guidance can be found at:

<https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-codes-practice>

<https://www.equalityhumanrights.com/en/advice-and-guidance/equality-act-technical-guidance>

7.7. The Equality and Human Rights Commission (EHRC) has previously issued five guides for public authorities in England giving advice on the equality duty:

[The essential guide to the public sector equality duty](#)

[Meeting the equality duty in policy and decision-making](#)

[Engagement and the equality duty: A guide for public authorities](#)

[Objectives and the equality duty. A guide for public authorities](#)

[Equality Information and the Equality Duty: A Guide for Public Authorities](#)

7.8. The essential guide provides an overview of the equality duty requirements including the general equality duty, the specific duties and who they apply to. It covers what public authorities should do to meet the duty including steps that are legally required, as well as recommended actions. The other four documents provide more detailed guidance on key areas and advice on good practice. Further information and resources are available at:

<https://www.equalityhumanrights.com/en/advice-and-guidance/public-sector-equality-duty-guidance#h1>

8. Climate change and environmental implications

8.1. There are no specific climate change and environmental implications arising from this report.

9. Crime and disorder implications

9.1. There are no specific crime and disorder implications arising from this report.

10. Health and wellbeing implications

10.1. There are no specific health and wellbeing implications arising from this report.

11. Background papers

- [Council Urgency Committee \(30th April\)](#)

12. Glossary

Term	Definition
Council GOLD	A gold/silver/bronze command structure is a hierarchy used by the emergency services and other public sector organisations (including local authorities) to manage the response to major incidents. Gold command is responsible for formulating a strategy for dealing with the incident and has overall control of resources.
Council Urgency Committee	Comprising 6 Councillors, the Speaker, Deputy Mayor, Chair of Overview & Scrutiny, a Cabinet Member and 2 other Councillors. The Committee is empowered to deal between meetings of the Council with any matters which are urgent and cannot be delayed until the next scheduled meeting of the full Council.
COVID-19	Coronavirus disease (COVID-19) is an infectious disease caused by a newly discovered coronavirus. The two main symptoms of COVID-19 are a high temperature and a new, persistent cough, but people may also experience shortness

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Term	Definition
	of breath or flu-like symptoms.
Overview & Scrutiny	Overview and scrutiny is the way in which Mayor and Cabinet (the 'Executive'), officers and external organisations are held to account for the decisions that they make. It is led by councillors who are not members of the Executive. They also influence policy development and investigate issues of local concern, making recommendations for improvement.
Overview & Scrutiny Business Panel	<p>Lewisham has two Business Panels (sub-committees of the Overview and Scrutiny Committee).</p> <p>Overview & Scrutiny Business Panel is made up of the chair and vice-chair of the Overview and Scrutiny Committee, the chair of each of the Select Committees, and two other non-Executive councillors.</p> <p>The main functions of Business Panel are reviewing key decisions once they have been taken (potentially "calling in" key decisions that have been made but not yet implemented); coordinating and approving the overall scrutiny work programme; and allocating scrutiny work in the event that it crosses the remit of more than one scrutiny body.</p> <p>Three parent governors and two diocesan representatives sit on the Education Business Panel, alongside the councillors that make up the regular Business Panel. The Education Business Panel reviews (and can call-in) key decisions that are education matters.</p>
Select Committee	Lewisham has six Select Committees (sub-committees of the Overview and Scrutiny Committee), each made up of ten non-Executive councillors and responsible for scrutinising a specific service area. Select Committees gather evidence to help them review policies and performance and make recommendations to improve outcomes for residents.

13. Report author and contact

- 13.1. If there are any queries about this report, please contact Salena Mulhere (SGM Inter-Agency, Service Development & Integration) by email (salena.mulhere@lewisham.gov.uk) or telephone (020 8314 3380).

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Overview and Scrutiny Business Panel

Key Decision Plan

Date: 5 May 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to receive a draft copy of the statutory Key Decision Plan and an explanatory appendix

1. Recommendation

It is recommended that the Business Panel receives and comments on the draft Key Decision Plan

FORWARD PLAN OF KEY DECISIONS

Forward Plan May 2020 - August 2020

This Forward Plan sets out the key decisions the Council expects to take during the next four months.

Anyone wishing to make representations on a decision should submit them in writing as soon as possible to the relevant contact officer (shown as number (7) in the key overleaf). Any representations made less than 3 days before the meeting should be sent to Kevin Flaherty 0208 3149327, the Local Democracy Officer, at the Council Offices or kevin.flaherty@lewisham.gov.uk. However the deadline will be 4pm on the working day prior to the meeting.

A "key decision"* means an executive decision which is likely to:

- (a) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates;
- (b) be significant in terms of its effects on communities living or working in an area comprising two or more wards.

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
February 2020	Rough Sleeping Initiative STA	05/05/20 Overview and Scrutiny Business Panel	Sarah Miran, Commissioning Manager and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care		
February 2020	Smarter Technology Phase 2 Project Equipment Rollout	13/05/20 Mayor and Cabinet	Richard Hawkes and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
April 2020	Youth Services Contract Extension	13/05/20 Mayor and Cabinet	Catherine Bunten, Commissioning Manager and Councillor Chris Barnham, Cabinet Member for School Performance and Children's Services		
April 2020	CYP Specialist Short Breaks Contract Extension	13/05/20 Mayor and Cabinet	Catherine Bunten, Commissioning Manager and Councillor Chris Barnham, Cabinet Member for School Performance and Children's Services		
April 2020	Preferred Provider Framework CYP Personalised Care and Support Contract Extension	13/05/20 Mayor and Cabinet	Catherine Bunten, Commissioning Manager and Councillor Chris Barnham, Cabinet Member for School Performance and Children's Services		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
April 2020	Request for Section 106 monies for delivery of affordable homes as part of the Council's Precision Manufactured Homes (PMH) Programme	13/05/20 Mayor and Cabinet	Julia Robins, BLE Planning Manager and Councillor Paul Bell, Cabinet Member for Housing		
April 2020	Business Support during Covid 19 pandemic	13/05/20 Mayor and Cabinet	Paul Moore, Interim Director for Regeneration and Place and Councillor Joe Dromey, Cabinet Member for Culture, Jobs and Skills (job share)		
October 2019	Private Sector Housing Borough-wide Licensing Review of Implementation Timetable	26/05/20 Overview and Scrutiny Business Panel	Fenella Beckman, Head of Private Sector Housing Agency and Councillor Paul Bell, Cabinet Member for Housing		
February 2020	Dry recycling award report	10/06/20 Mayor and Cabinet	Wendy Nicholas, Strategic Waste and Environment Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
April 2020	Excalibur Phase 3 Land Assembly and Construction	10/06/20 Mayor and Cabinet	James Ringwood, Housing Delivery Manager and Councillor Paul Bell, Cabinet Member for Housing		
October 2019	Preferred Tender for Travel and	10/06/20	Mark Bursnell and		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	Transport Programme	Mayor and Cabinet	Councillor Brenda Dacres, Cabinet Member for Safer Communities		
February 2020	TenEmBee Sports Club lease	10/06/20 Mayor and Cabinet	James Lee, Service Manager, Inclusion and Prevention and Head of Cultural and Community Development and Councillor Andre Bourne, Cabinet member for Culture, Jobs and Skills (job share)		
February 2020	SELCHP Extension parts 1 & 2	10/06/20 Mayor and Cabinet	Wendy Nicholas, Strategic Waste and Environment Manager and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
January 2020	Parks and Open Spaces Strategy 2020-2025	10/06/20 Mayor and Cabinet	Kevin Sheehan, Executive Director for Housing, Regeneration & Environment and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
February 2020	Renewal of Pension Administration IT System	10/06/20 Mayor and Cabinet	Ian Andrews, IT Procurement and Supplier Manager and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees &		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Accountability		
November 2019	Approval to appoint operator for concessions contract at the lake, Beckenham Place Park	10/06/20 Mayor and Cabinet	Alison Taylor, Project Manager, Capital Programme Delivery and Councillor Sophie McGeevor, Cabinet Member for Environment and Transport		
February 2020	Approval to proceed with Procurement - Digitisation of Records - Council Wide	10/06/20 Mayor and Cabinet	David Austin, Acting Chief Finance Officer and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
January 2020	Settlement on outstanding litigation case regarding non-payment of an affordable housing contribution at 99 Plough Way Parts 1 & 2	10/06/20 Mayor and Cabinet	Emma Talbot, Head of Planning and Mayor Damien Egan, Mayor		
December 2019	Achilles Street Estate Land Assembly Parts 1 & 2	10/06/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing		
April 2020	Building for Lewisham Programme Update	10/06/20 Mayor and Cabinet	Karen Barke, Head of Strategic Development and Councillor Paul Bell, Cabinet Member for Housing		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
April 2020	Learning Disability Services - Request for Specific Contract Extensions	10/06/20 Mayor and Cabinet	Joanne Lee, Contracts Monitoring Officer and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care		
December 2019	Additions of new buildings to Local List St Lukes Church	08/07/20 Mayor and Cabinet	Joanna Ecclestone, Senior Conservation Officer and Mayor Damien Egan, Mayor		
May 2019	Performance Monitoring	08/07/20 Mayor and Cabinet	David Austin, Acting Chief Finance Officer and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
April 2020	Sanctuary Strategy	08/07/20 Mayor and Cabinet	Natasha Valladares, Projects and New Supply Strategy Manager and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
April 2020	Adoption of the Housing Strategy 2020-26	08/07/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing		
October 2019	Contract Award for Stage 2 of	08/07/20	Pauline Maddison,		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
	Greenvale School Expansion Project	Mayor and Cabinet	Interim Executive Director Children and Young People and Councillor Chris Barnham, Cabinet Member for School Performance and Children's Services		
December 2019	Friendship Agreement Pokhara	15/07/20 Council	David Austin, Acting Chief Finance Officer and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees & Accountability		
December 2019	Approval of the draft Lewisham Local Plan for public consultation	15/07/20 Council	Kevin Sheehan, Executive Director for Housing, Regeneration & Environment and Mayor Damien Egan, Mayor		
April 2020	Approval of the Local Development Scheme (Update)	15/07/20 Council	David Syme, Strategic Planning Manager and Mayor Damien Egan, Mayor		
February 2020	Urgency Committee Referral Annual Pay Statement	15/07/20 Council	David Austin, Acting Chief Finance Officer and Councillor Amanda De Ryk, Cabinet Member for Finance and Resources		
April 2020	Revised Statement of Licensing Policy	16/09/20 Mayor and Cabinet	Lisa Hooper, Crime, Enforcement & Regulation Manager and Councillor Andre Bourne,		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Cabinet member for Culture, Jobs and Skills (job share)		
October 2019	Adoption of the Catford Regeneration Masterplan Framework	16/09/20 Mayor and Cabinet	Kevin Sheehan, Executive Director for Housing, Regeneration & Environment and Mayor Damien Egan, Mayor		
February 2020	Award of London Borough of Culture Programme Delivery Partner	16/09/20 Mayor and Cabinet	Liz Dart, Head of Culture and Community Development and Councillor Andre Bourne, Cabinet member for Culture, Jobs and Skills (job share)		
February 2020	Revised Statement of Licensing Policy	30/09/20 Council	Lisa Hooper, Crime, Enforcement & Regulation Manager and Councillor Eva Stamirowski		
April 2020	Adoption of the Homelessness and Rough Sleeping Strategy	08/10/20 Mayor and Cabinet	Michael Moncrieff, Housing Policy & Partnerships Manager and Councillor Paul Bell, Cabinet Member for Housing		
April 2020	Refugee Resettlement Support Service Contract Award	18/11/20 Mayor and Cabinet	Madeleine Jeffery, Director of Housing and Councillor Kevin Bonavia, Cabinet Member for Democracy, Refugees &		

FORWARD PLAN – KEY DECISIONS					
Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials
			Accountability		
October 2019	Mayow Road Supported Living Service Parts 1 & 2	09/12/20 Mayor and Cabinet	Tom Brown, Executive Director for Community Services and Councillor Chris Best, Deputy Mayor and Cabinet Member for Health and Adult Social Care		

FORWARD PLAN – KEY DECISIONS

Date included in forward plan	Description of matter under consideration	Date of Decision Decision maker	Responsible Officers / Portfolios	Consultation Details	Background papers / materials

Youth Services Contract

The report (which is a confidential report given the commercial issues involved) will request an extension to the contract with Youth First for provision of youth services, given the exceptional and unforeseen circumstances and the extreme urgency by Covid-19. Officers are working closely with Youth First to secure critical service delivery in the coming months to help stabilise and support a collective response to Covid-19

Permission to extend current Children & Young People's Personalised Care and Support Framework Agreement

The report (which is a confidential report given the commercial issues involved) will request an extension to the Children & Young People's Personalised Care and Support Framework Agreement for two years.

The aim of the framework is to set clear expectations of the quality and standards required by the London Borough of Lewisham and Lewisham Clinical Commissioning Group (CCG) from service providers included to deliver personalised care and support for children and young people with complex needs & disabilities, and/or clinical medical needs.

The framework is based around four lots covering a range of complexity and support needs, from nursing care provided for children and young people with complex health needs to mentoring and buddying outreach work.

Permission to extend current Specialist Short Breaks contract – overnight, holiday and weekends – Ravensbourne Project

The report (which is a confidential report given the commercial issues involved) requests a 12 month extension to the contract with Ravensbourne Project for provision of Specialist Short Breaks (overnight, holiday and weekends) from 1 September 2020 to 31 August 2021. In 2016, Ravensbourne Project successfully tendered to provide overnight, holiday and weekend provision as part of Lewisham's Specialist Short Breaks offer for children and young people with SEND and their families. On 8 February 2017, Mayor and Cabinet agreed to award a contract from 1 September 2017 to 31 August 2020, with an option to extend for one year.

Smarter Technology Phase 2

The report (which is a confidential report given the commercial issues involved) is about the Smarter Technology project which supports and enables flexible and agile working for Lewisham Council staff, including remote login and working from home. Phase 1 covered Laurence House staff and was combined with the refurbishment of the building (Better Office Space Programme). We are now moving into Phase 2, which covers the deployment of new IT hardware to the rest of Lewisham Council staff in 42 different Services/Teams across 30 sites in the borough. This involves deployment of laptops, PC and monitors.

Allocation of Section 106 Monies to support the delivery of new affordable, wheelchair compliant homes at Home Park as part of the Council's Precision Manufactured Homes Programme

Mayor and Cabinet is asked to approve an allocation of Section 106 contributions received by the Council from the Planning agreements to provide affordable and wheelchair housing delivery in the borough at Home Park.

Business Support during the Covid-19 pandemic

The report scopes the impact of Covid-19 on local business and provides an update on a range of specific responses that the Council is providing in the light of that impact, in addition to the Government's support programme. It seeks agreement to several practical steps and sets out a programme under the 'Lewisham backs Business' theme , with an initial ten point plan. When taken together this provides both an immediate practical focus and a broader base of response over the coming months.

Agenda Item 5



Overview and Scrutiny Business Panel

Decisions made by the Mayor on 25 March 2020

Date: 5 May 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to consider decisions taken by the Mayor held on 25 March 2020 in open session

1. Recommendation

To consider key decisions taken by the Mayor on 25 March 2020, which will come in to force on 6 May 2020 unless called in by the Overview & Scrutiny Business Panel on 5 May 2020. Should an earlier date for holding an OSBP meeting be identified, this will be communicated to all Members of the Council.

2. Background

- 2.1 The Mayor considered the following key decisions on 25 March 2020.
- 2.2 The notice of the decisions to be made in respect of this report is attached below.
- 2.3 Under the provisions of Standing Orders Part IV E 14, Members may call in an executive decision within 7 days. If this report is not called in decisions to be made will come into force on 6 May 2020:
 - i. Annual Lettings Plan 2020/21
 - ii. Neighbourhood Community Development Partnerships (NCDP) Public Health Funding
 - iii. Clarification to previous reports to Mayor and Cabinet and consultation material on the making of an Article 4 direction in Deptford High Street and St Paul's church Conservation Area



NOTICE OF DECISIONS MADE BY THE MAYOR

The Mayor made the following decisions on March 25 2020. All recommendations shown were approved by the Mayor.

Decisions 1 to 2 will become effective on May 6 2020 unless called in by the Overview & Scrutiny Business Panel (OSBP) on May 5 2020. Should an earlier date for holding an OSBP meeting be identified, this will be communicated to all Members of the Council.

Decision 3 was deferred as the meeting only considered reports that were urgent business.

1. Annual Lettings Plan

Having considered an officer report, and a presentation by the Cabinet Member for Housing, Councillor Paul Bell, the Mayor:

- (1) Noted the lettings outcomes for 2018/19 and 2019/20 to date.
- (2) Approved the proposed Lettings Plan for 2020/21 set out in Appendix 1 of the report.

2. Neighbourhood Community development Partnership (NCPD) Public Health

Having considered an officer report, and a presentation by the Cabinet Member for Health and Adult Social Care, Councillor Chris Best, the Mayor:

Agreed to award grants for the amounts of £11,000, £10,264 and £11,500 respectively as set out in Appendix 1, 2 and 3, for the financial years 2019/20.

3. Clarification to previous reports and to consultation material on the making of an Article 4 direction in Deptford High Street and St Paul's Church Conservation Area.

Deferred.

**Kim Wright,
Chief Executive,
Lewisham Town Hall,
Catford SE6 4RU.
March 26 2020**

Agenda Item 6



Overview and Scrutiny Business Panel

Exclusion of the Press and Public

Date: 5 May 2020

Key decision: No

Class: Part 1

Ward(s) affected: All

Contributors: Chief Executive / Head of Business and Committee

Outline and recommendations

Members are asked to note items that will be considered in closed session

Recommendation

It is recommended that under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 3, 4 and 5 of Part 1 of Schedule 12(A) of the Act, as amended by the Local Authorities (Executive Arrangements) (Access to Information) (Amendments) (England) Regulations 2006:-

6. Decision made by the Mayor on 25 March 2020
7. Decision made by Executive Director – STA Rough Sleeping Initiative

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

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